

## MINUTES

Nebraska Environmental Trust  
Grants Committee Meeting  
Thursday, September 22, 2022  
2:30 P.M.

### 1. Call to Order

Chairman Davidson called the grant Committee Meeting to order at 2:37 P.M. at 700 South 16<sup>th</sup> Street, Lincoln, Nebraska.

Open Meetings Act posted near the meeting room entrance. The meeting agenda and documents were provided at the meeting—notification of the public meeting, published in Lincoln Journal Star on September 12, 2022.

A roll call was conducted, and a quorum was present.

#### **Members present (5):**

**District I:** Mr. Jeff Kangar, Lincoln. **District II:** Mr. Felix Davidson, Valley; Mr. Mark Quandahl, Omaha. **District III:** Josh Andersen, Edgar. **State Agency Representatives:** Mr. Tim McCoy, Director, Nebraska Game & Parks Commission

#### **Members absent (1):**

Jim Macy, Director, Nebraska Department of Environment and Energy

#### **Staff present:**

Mr. Karl Elmshaeuser, Executive Director; Ms. Holly Adams, Grants Administrator; Ms. Shelly Rea, Grants Assistant

### 2. Public Comment

No public members were present.

### 3. Approval of January 26, 2022, Grants Committee meeting minutes

**Motion by Mr. Kangar, seconded by Mr. Andersen, "I move to approve January 26, 2022, Grants Committee meeting minutes."**

**Voting Aye:** McCoy, Andersen, Quandahl, Kanger

**Abstain:** Davidson

**Absent:** Macy

**5 Voted Aye. Motion carried.**

**Discussion:** None.

### 4. A brief review of the history of the grant application process

Mr. Elmshaeuser provided a brief history of eligibility criteria dictated by the Nebraska State Statute and Title 137 Rules and Regulations and a DAS Audit recommendation.

**5. Provide completed and submitted grant applications steps and timelines**

**Discussion:** The following Timeline was reviewed, and Ms. Adams will email the timeline to all members.

**Grants Committee Timeline**

- **October 1, 2022** - Eligibility reviews begin
- **October 11, 2022** - Eligibility reviews due
- **October 13, 2022, at 1:30 P.M.** Grants Committee recommendations for eligibility meeting:
- **November 3, 2022, at 1:30 P.M.**, Board Meeting/Public Hearing – the board will approve/modify submissions for eligibility
- **November 4, 2022** – Scoring begins
- **November 18, 2022** – Scoring due
- **December 8, 2022, at 1:30 P.M.** – Grants Committee recommendations for awards meeting
- **January 5, 2023, at 1:30 P.M.**, Board Meeting/Public Hearing – the board will approve/modify recommendations for funding

**6. Review Eligibility criteria, definitions, and grant portal demonstrations**

Eligibility Criteria Questions with Title 137 Information provided

Ms. Adams, the Grants Administrator, provided a Grant Portal Demonstration to the Committee.

**Motion by** Mr. Andersen, seconded by Mr. Kanger, “I move that an application must meet all eligibility criteria to be deemed eligible for an application to be eligible for recommendation by the Grants Committee, the majority of the committee must deem the project eligible.”

**Voting Aye:** McCoy, Andersen, Quandahl, Kanger, Davidson.

**Absent:** Macy

**5 Voted Aye. Motion carried.**

**Discussion:** None.

**7. Review Scoring questions and definitions**

The Scoring Criteria included references to the Title 137 Rules and Regulations.

**8. Discuss potential grading determinations and options**

**Motion by** Mr. Andersen, seconded by Mr. Quandahl, “I move to utilize an Olympic scoring that provides an average of the aggregated scores to create a minimum funding line.”

**Voting Aye:** Kanger; McCoy, Davidson, Quandahl, Andersen

**Absent:** Macy

**5 Voted Aye. Motion carried.**

**Discussion:** None.

**9. Next Meeting**

Thursday, October 13, 2022, at 1:30 P.M., 700 South 16<sup>th</sup> Street.

**16. Adjourn**

Chairman Davidson adjourned the meeting at 3:52 P.M.



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Karl L. Elmsphaeuser, Executive Director